

**UMRA Board of Directors
Meeting of Tuesday, 23 January 2018
9:00–10:30 am, Campus Club 411**

**Judith Garrard, Secretary
(With thanks to Jerry Rinehart for notes taken at meeting)**

Board Members present: Carl Adams, Vern Cardwell, Will Craig, Judy Garrard (by telephone/speaker), Judy Leahy Grimes, Cherie Hamilton, Kathleen O'Brien, Claudia Parliament, Chip Peterson, Richard Poppele, Jerry Rinehart

Board Member absent: Steve Benson, Cathy Lee Gierke, John Howe, Jeanne Markell, Donna Peterson, Gloria Williams

Guests present: Jean Kinsey (co-chair Council of Past Presidents)

Note: January 23 was the day after a heavy snowfall which severely hampered attendance at both the Board meeting and the luncheon.

1. Adopt or modify agenda (Attachment 1)

Approved

2. November Board minutes (Attachment 2)

Approved

3. (Re)introductions & announcements

Done.

4. Operating Manual update — Chip Peterson (Attachment 4)

Chip asked the Board for corrections or revisions to the updated Operating Manual and received none. Chip intends to implement the Board's earlier suggestion that the information on past or current office holders be moved to separate documents. The Operating Document will retain only more static types of information such as procedures, position descriptions, duties etc. This will facilitate making revisions and/or updates.

5. Committees

a. Nominations — Donna Peterson. In Donna's absence, Chip noted that she has asked Jerry Rinehart to fill the second Board position on the Nominating Committee and would appreciate suggestions for the three non-Board positions. The Nominating Committee will need to present slates for at least President-Elect and four Board positions (could be more if the nominee for President-Elect or another officer position comes from the present Board). Chip asked Board members to send suggestions for nominees to Donna and said he will make a similar request to luncheon attendees later today.

b. Professional Development Grants for Retirees (Handout) -- Dick Poppele

Dick reported that 10 applications for grants were received, fewer than in the past. Was this perhaps due to the change to electronic submission?

A question was raised regarding the Provost's commitment to funding the program. Ideally, we would like \$50K, but this doesn't seem likely; we hope the amount at least will not decline from the present \$45K. Dick distributed a summary document of the Fund's history. Should we consider stronger solicitation from UMRA members?

Conclusion was that we should hold off on a major funding pitch at this time.

c. **Program — Jerry Rinehart**

Jerry reviewed upcoming speakers. The committee may decide to develop a written set of criteria for selecting speakers.

d. **Social Activities — Cherie Hamilton** reported approximately 35 attendees at the St. Paul skyway tour. She discovered that name tags would have been helpful. Should UMRA develop more permanent name tags for members?

Upcoming potential events include the following:

1. Campus Club Ramen and Saki dinner 2/15
2. Bell Museum tour (when building on St Paul campus is opened)
3. UMN building tour
4. Year end/summer celebration (e.g. June Solstice)
5. Arboretum tour
6. Campus Club, e.g., Jazz on the Terrace
7. HHH events with bag lunch or Bistro gathering

e. **Membership — John Anderson (Attachment 5e)**

1. Graph of membership—drop off reasons: Haven't recovered August 2016 high—after that OHR no longer provided contact information. Data Practices request yielded a long, inaccurate list. Gap between reports; now we are 120+ days since last report.
2. OHR retiree seminars — UMRA was previously eliminated from speaker list, but John Anderson has requested 5 minutes on the program agenda.
3. Updating brochure — Existing version has different email address and outdated application form; updated version will send potential new members to web
4. "First year free" opportunity — approved by Board unanimously; future discussion regarding multi-year membership fee. Neither the free introductory year nor any multi-year discount will affect cost of luncheons.
5. Some discussion of increasing fee (e.g. up to \$30).

6. Quarterly financial report — Carl Adams (Attachment 6).

Everything is on track

7. Communications Task Force report — Jean Kinsey (Attachment 7)

Jean reviewed the final report. With ending of the Task Force, the TF recommended that a new Committee on Communications and Outreach be formed and members be appointed. UMRA needs to identify current liaisons with UMAA, UMF, Senate Committees representatives—should they be part of the new committee? The Board approved the report and voted also to implement its suggestion that all Board members be expected to serve on at least one UMRA committee.

8. Summer retreat — Chip Peterson (Attachment 8)

Consensus was that we should continue holding the retreat in summers of even-numbered years. Jerry, Vern, and Claudia volunteered to work with others on planning for the 2018 retreat.

9. Follow-up on UMRA “town hall” — Executive Committee (Attachment 9a).

The Board accepted the Executive Committee’s recommendation that UMRA focus for the rest of this academic year on internal issues of the organization, with emphasis on implementing town hall suggestions that can benefit current membership and/or increase UMRA visibility. The Council of Past Presidents will consider what short-term initiatives, if any, should be undertaken in the area of UMRA relationships with the University. Longer-term initiatives could be discussed at the summer retreat. See list of six items in Attachment 9a. (Attachments 9b and 9c were for background purposes only.)

10. Reaching new retirees — Chip Peterson & Jerry Rinehart (Attachment 10)

A small working group is in the final throes of drafting a proposal for a new, HIPPA-compliant system under which OHR would create a new retiree list regularly and then distribute our information to those on that list. All personal/HIPPA-related information would remain within OHR.

Additional information: Rinehart reported that the Venue Task Force is working with University Catering services to get estimates and options for luncheons if we were to move to the Beacon’s Room in the Recreational and Wellness Center

Adjourned at 10:40am