

**UMRA Board of Directors**  
**Meeting of Tuesday, 27 February 2018**  
**9:00–10:30 am, Campus Club 411**

**Judith Garrard, Secretary**

*Board Members present:* Carl Adams, Vern Cardwell, Will Craig, Judy Garrard, Cathy Lee Gierke, Judy Leahy Grimes, Cherie Hamilton, Jean Markell, Kathleen O'Brien, Claudia Parliament, Chip Peterson, Donna Peterson, Richard Poppele, Jerry Rinehart, Gloria Williams

*Board Member absent:* Steve Benson, John Howe

*Guests present:* Jean Kinsey (co-chair Council of Past Presidents), Ginny Hanson (newsletter coordinating editor)

**1. Adopt or modify agenda (Attachment 1)**

Approved

**2. January Board minutes (Attachment 2)**

Approved

**3. (Re)introductions & announcements**

Done.

**4. Updates**

- a. Venue Task Force—Jerry Rinehart (Attachments 4a)  
Jerry described problems with the Beacons Room in the UMN Rec Center: too much light in the room. Will had made a site visit and was of this opinion. Solution: Reconsider the Mississippi Room (3<sup>rd</sup> floor of Coffman) or the West Wing of the 4<sup>th</sup> floor Campus Club. Jerry and Chip have reached out to the Board of the Campus Club to reconsider their earlier opinion.
- b. Communications and Outreach Committee—Claudia Parliament (Attachment 4b)  
Announcement of Members of this Committee.
- c. Nominating Committee—Donna Peterson  
Other committee members are: Jerry Rinehart, Earl Nolting, Pat Tollefson, Ginny Hanson. First meeting will be Friday, March 2.
- d. Other?  
Dick Poppele announced that the Grants Committee has approved funding for 9 of 10 applications; funds will be awarded and published in the UMRA Newsletter. The UMN Provost has provided funding, but \$5,000 less than last year. The budget for this Committee will have sufficient funds to make these awards.

## **5. Membership Committee**

- a. Brochure revision—final to press (Attachment 5a)  
Ginny announced that the update brochure will be submitted. March 20 is the deadline date for April newsletter.
- b. Discount Coordinator update  
John Anderson will try to get a new Coordinator from the Membership Committee.
- c. Upcoming pre-retirement seminars  
John Anderson is making a presentation to this Seminar on behalf of UMRA.
- d. Reaching new retirees (Attachment 5d)  
Kathryn Brown, Office of Human Resources, described in her memo what the OHR will do to assist UMRA in reaching out to new retirees.
- e. Draft recruitment letter (Attachment 5e)  
John Anderson's draft letter is shown in Attachment 5e. There were some clerical corrections and the UMRA website address was added.

## **6. Operating Manual update—Chip Peterson**

- a. About this item (Attachment 6a)  
Chip summarized the changes he recommends for the Operating Manual.
- b. Operating Manual (Attachment 6b)  
A copy of the revised Operating Manual is included as Attachment 6b.
- c. UMRA Personnel 2017–18 (Attachment 6c)  
Attachment 6c attached.  
Invite Bud Clawson, Editor for JOIE, to March UMRA Board Meeting to ask him about (1) ideas for JOIE submissions and (2) whether JOIE should be a committee or a special activity. Chip will follow up on this.
- d. History of UMRA officers (Attachment 6d)  
Attachment 6d attached.
- e. History of Board membership (Attachment 6e)  
Attachment 6e attached.
- f. Previous layout for comparison—no need to run off and read (Attachment 6f)  
Attachment 6f attached.

## **7. Summer retreat (Attachment 7)**

Topics for retreat were discussed. UVRC will be considered for the Retreat. John Anderson will be asked to discuss this since he is Chair of UVRC.

## **8. Other**

Carl Adams discussed the signatures needed for the Treasurer. Currently this is the Past Treasurer and the Present Treasurer. Carl suggested that a third person was need on this and the list be brought up to date. Carl will develop a draft and send to Chip to be included in the Operating Manual.

Carl also discussed whether the UMRA fees should be increased. The Executive Committee will discuss at their March Executive Committee meeting or definitely at the Apr meeting and send to Board and then to the Membership.

## **9. Adjourned at 10:20 am**