

Annual Report from Secretary June 2023
Julie Sweitzer, Secretary

This was my second year as secretary. All minutes for Executive Committee and Board have been completed. All are approved and posted on the UMRA website except for the May and June meetings. The annual meeting minutes from 2022 were approved and are posted, 2023 minutes will be approved in May 2024. The remaining draft minutes have been distributed to incoming president Eric Hockert and secretary Laurie Koch.

I updated the Secretary position 'toolkit' and gave that to Laurie and to Cathy Lee Gierke for posting. Ron Matross, Eric and I updated the Operations Manual and I will post that once I have final approval (I think we're done.) Otherwise, the content of everything I did is in the minutes.

Thank you. Julie Sweitzer