

UMRA Photo Club Toolkit

Tasks that need to be addressed during the year.

Annual

Prepare an Annual Report on Photo Club activities over the summer. Send it to Jerry Rinehart and Cathy Gierke.

Review general information on Photo Club on the UMRA website. Send changes to Cathy Gierke.

Review the Photo Club Toolkit and send it to Cathy Gierke

Share meeting dates for the upcoming year with Photo Club members.

We have been meeting on the second Tuesday of each month, starting at 12:30 pm, at the St Anthony Branch of the Hennepin County Library with lunch for those interested at the Great Dragon Buffet, across the parking lot from the library.

The usual schedule has been monthly meetings from September through June or July with one meeting rescheduled for a photo shoot that month.

Send email of welcome to new UMRA members who indicate an interest in the Photo Club.

Monthly

Be sure to reserve the library room 3 months in advance. .

After each meeting, upload pictures to the Photo Club share site.

I have been sending two reminders for each meeting

- Shortly after one meeting is over, I send a notice about date, place, time and themes for the future meetings
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- 4 to 7 days before the meeting I send a second reminder with the same information.

Prepare copy for each newsletter about the next Photo Club meeting.

Convene the meeting or find someone else to do so if I will be away.

With the revised schedule in printing the UMRA News we have tried to identify themes for next three months at a minimum. AS necessary lead the group in choosing a theme for future meetings. It is useful to have a few ideas ready to share but usually there is not a shortage of ideas among members. I keep a list of ideas we have used in the past on a spreadsheet on my computer.

I also maintain the list of member email addresses in my own Mac Mail

Photo Club website

In the spring of 2023 we moved the Photo Club pictures to a Google Shared Drive

https://drive.google.com/drive/folders/1x-wiU3yTe-iAbIMRPdfHy1R_q63fp32X?usp=sharing

I ask members to send picture they will be sharing to me. I prepare a flash drive for John Anderson to use when showing pictures, Using the batch rename option on my Mac, I add the photographer's full name to the beginning of each picture file. When uploaded to the Google Drive for a particular month, I first sort the pictures by name.

The Google Shared Drive is on my UMN account, but I am told it can easily be transferred elsewhere

Dick Kain and John Anderson

Dick has been vital to the technology that underlies our meetings for many years. More recently John Anderson has stepped in and continues the high level of service and commitment that Dick established.

Videos

In 23-24 two members, Rosa Maris de la Cueva Peterson and John Finnegan made short videos about their presentations. Both are posted on the Photo Club webpage <https://umra.umn.edu/node/2866>. John's video was submitted to JOIE, the UMRA Journal of Opinions, Ideas & Essays, and is available on their website.

We are open to future videos. For Rosa's pictures I made a short video with captions. For John's pictures I set up a Zoom meeting where John showed and commented on his pictures. The video comes from the recording of the Zoom session.